

RED RIVER PARISHWIDE FIRE PROTECTION DISTRICT
Board of Commissioners
Regular Meeting Minutes
Monday, October 11, 2021 at 10:00 a.m.

I. Call to order: 10:00 a.m. by Shawn Beard

II. Roll Call: Rachel Long conducted a roll call. The following persons were present: Bill Jones, Shawn Beard, Bob Harris, Dan Cason, and Mary Cobb. Absent: Jamarly Jones and Jason Anderson. District 4 – Vacant.

III. Invocation: Bill Jones

IV. Pledge of Allegiance: All

V. Motion to Approve Minutes for 9-13-21: Bill Jones, 2nd Bob Harris. All in favor. Motion carried.

VI. Motion to Approve Agenda: Bob Harris, 2nd Dan Cason. All in favor. Motion Carried.

VII. Old Business:

- a) Part-time Fire Chief Position – Bob Harris, chairman of the committee, stated they met with all the eligible applicants, which were all highly qualified and all the interviews went well. The committee recommends the Board hire John Woodfin at \$42,000 per year. Mr. Harris stated that Mr. Woodfin said he can start on Wednesday, October 13, 2021. During the discussion, there were no objections.
 - i) **Motion to Hire John Woodfin at \$42,000 per year as part-time Fire Chief, to start ASAP after background check and drug screen are completed:** Bob Harris, 2nd Bill Jones. All in favor. Motion Carried.
 - ii) Mr. Woodfin is retired, so FRS will have to be paid, bringing total to approximately \$56,000.

VIII. New Business:

- a) **Motion to Approve and Pay Bills:** Bill Jones, 2nd Mary Cobb. All in favor. Motion Carried.
- b) Financial report given by Kylie Shaw. The audit created differences in other income and legal expenses. Other income in the amount of approximately \$17,000, received in 2021 was from a dive job completed in 2020 – this amount must be recognized in the year it occurred. Also, the \$19,000 in legal expenses was an expense incurred in 2020 and paid in 2021, so it will need to be recognized in 2020 as well. These numbers would negatively affect the 5% variance, so when the budget is amended in November, these numbers will reflect that.
 - i) Mrs. Shaw believes there will an approximate surplus in the amount of \$400,000 at the end of 2021.

- ii) Mrs. Shaw has spoken with Tyler Jones, our LWCC agent, and our premiums should be less in 2022 because our salaries have been reduced. The policy renews November 1, 2021, and 25% has to be paid and then 9 installments.
 - iii) Bill Jones asked Jeremy Neal to get the estimated taxes for 2022. The projected taxes for 2021 was \$1.972 million and the projected taxes for 2022 are \$1.934 million. There is projected decrease in the amount of \$38,072.48, and we can expect to collect around 90%.
- c) Jeremy Neal, Fire Chief's Report:
- i) Firehouse is phasing out and ESO bought it out. ESO is user friendly and has a lot of benefits. The initial install to swap everything over is about a \$10,000 one-time fee, and then it will cost about \$4,500-\$5,000 annual fee.
 - ii) The repairs on the Chief's truck were an additional \$500-\$600 more than expected. The District will get another check from VFIS. Red Giddings' body shop did a great job.
 - iii) The District received the forestry grant. Everything has been ordered except bunker gear. After all purchases have been made and paid for, then we submit receipts and will be reimbursed.
 - iv) There are recalls on the Ford brush trucks. B-3 has a faulty sensor that is stuck in the exhaust pipe. Before any repairs or purchases are made, Shawn Beard would like to look at this truck.
 - v) Fire Tech had to be called to fix an audio / visual sensor in the fire alarm that was causing it to continuously go off.
 - vi) Jeremy picked up smoke alarms from the State Fire Marshal's office, so if anyone is in need, let them know we have smoke alarms.
 - vii) Jeremy will help John Woodfin with the transition when he starts.
 - viii) Bob Harris inquired about the grant for salaries, and Jeremy spoke with Keith Davidson, who said the grant is not open yet.
 - ix) Volunteer firefighter, Wayne Haire, passed away.
 - x) Jeremy is waiting for the Firehouse Subs grant to open. It is an equipment grant in the amount of \$30,000 and Jeremy would like to use this money to get airpicks.
- d) Bill Jones asked DA Julie Jones to inquire about the number of board members needed to have a quorum when the board has a vacancy. There are currently two vacancies, District 4 and District 6 pending Jason Anderson's resignation letter.
- e) Next Meeting Date: Monday, November 8, 2021 at 10:00 a.m.
- f) **Motion to Adjourn:** Bill Jones, 2nd Mary Cobb.