

**RED RIVER PARISHWIDE FIRE PROTECTION DISTRICT**  
**Board of Commissioners**  
**Regular Meeting Minutes**  
**Monday, November 8, 2021 at 10:00 a.m.**

**I. Call to order:** 10:00 a.m. by Shawn Beard

**II. Roll Call:** Rachel Long conducted a roll call. The following persons were present: Bill Jones, Jamarly Jones, Shawn Beard, Bob Harris, Dan Cason, and Mary Cobb. District 4 – Vacant. District 6 – Vacant.

**III. Invocation:** Dan Cason

**IV. Pledge of Allegiance:** All

**V. Motion to Approve Minutes for 10-11-21:** Bill Jones, 2<sup>nd</sup> Bob Harris. All in favor. Motion carried.

**VI. Motion to Approve Agenda:** Mary Cobb, 2<sup>nd</sup> Dan Cason. All in favor. Motion Carried.

**VII. Old Business:**

- a) Quorum when there are board vacancies – Ms. Long on behalf of Julie Jones, District Attorney, advised that it is the opinion of the AG’s office, that a Board quorum is determined by a majority of the total number of board seats regardless of vacancies; therefore, for our board that has 8 members, a quorum for a meeting (majority) will be 5 members.
- b) Ms. Long advised that Mr. Jason Anderson sent in his resignation letter. The Police Jury has been informed.

**VIII. New Business:**

- a) **Resolution-005 – Fire Department Civil Service Board Member:** Ms. Long explained that Marcus Cox’s term on the civil service board expired on November 6, 2021. There will need to be nominations and an election. Without this resolution, the only eligible nominees are firefighters that have lived in this parish for 5 years and qualified to vote in this parish, which would significantly limit the person(s) who can be nominated. OSE and Chief Woodfin recommend adopting this resolution.
- i) **Motion to Adopt Resolution-005 – Fire Department Civil Service Board Member:** Bill Jones, 2<sup>nd</sup> Jamarly Jones. All in favor. Motion Carried.
- b) **Motion to Approve and Pay Bills:** Bob Harris, 2<sup>nd</sup> Dan Cason. All in favor. Motion Carried.
- c) Financial report given by Kylie Shaw. The District could possibly have a net income of \$450,000.00. Ms. Shaw and the Board went over the 2021 Budget by each line item to amend and adopt a revised 2021 Budget.
  - i) Amend PPE to \$50,000.00 to buy airpaks.

- ii) **Motion to Amend the 2021 Budget and Adopt the Revised 2021 Budget:** Jamarly Jones, 2<sup>nd</sup> Dan Cason. All in favor. Motion Carried.
  
- d) John Woodfin, Fire Chief's Report:
  - i) Going to go look at the tower and determine a plan of action to have it removed.
  - ii) He is certified in stress debriefing.
  - iii) Truck and station maintenance need to be brought up to NFPA standards and code. 911 addresses need to be visible from the road on each station and a sign to show this station is unmanned. Electrician came out and repaired the Crossroads station.
    - (1) Hired a certified emergency vehicle technician & certified mechanic – Steven Lewis / Lewis Mobile Service, and he has repaired: Tanker 1, Engine 5, Tanker 4, Tanker 8, and Rescue 1.
  - iv) Up to \$50,000.00 of airpacks will be purchased.
  - v) Purchased a backpack blower for each shift to clean stations.
  - vi) Cascade System is overheating and needs servicing. There is no outside intake. Needs quarterly air quality testing for NFPA compliance and PIAL. Checking status of warranty and will get mechanic to repair if not under warranty.
  - vii) Reviewing employee training records and certifications. At the first of the year, a training schedule will be implemented to work towards certifications and requirements needed for PIAL. He is meeting with Kevin Johnson on Wednesday to get a game plan for next year. Unclear of what records have been submitted to PIAL to know what kind of shape we are currently in and if we will take a hit or not.
  - viii) On Wednesday, November 1<sup>st</sup>, met with a representative from Mike Johnson's office to discuss federal grant options. There is a federal airport grant that we will try to get.
  - ix) Due to the ongoing issues with Fuelman, we are going to switch from Fuelman to Voyager Fueltek.
  - x) The Blue Cross Blue Shield policy is set to renew on February 1, 2022.
  - xi) Firehouse yearly fee is due now. Firehouse completely phases out on 12/31/2022, so we can switchover to ESO next year at the time of renewal.
  - xii) Will do an inventory of all of the stations to make sure they are at or get them up to PIAL standards.
  - xiii) Bunker gear should be examined yearly, and in 2022, any bunker gear that needs to be replaced, will be.
  
- e) Next Meeting Date: Monday, December 13, 2021 at 10:00 a.m.
  
- f) Civil Service Board 4<sup>th</sup> Quarter Meeting has been rescheduled to Monday, December 13, 2021, at 9:00 a.m.
  
- g) **Motion to Adjourn:** Bill Jones, 2<sup>nd</sup> Bob Harris.