

RED RIVER PARISHWIDE FIRE PROTECTION DISTRICT
Board of Commissioners
Regular Meeting Minutes
Monday, September 12, 2022, at 10:00 a.m.

- I. Call to order:** 10:00 a.m. by Shawn Beard
- II. Roll Call:** Rachel Long conducted a roll call. The following persons were present: Bill Jones, Jamarly Jones, Shawn Beard, Dan Cason, Bob Harris, and Mary Cobb. Absent: Shane Hubbard and C. H. Smith.
- III. Invocation:** Shawn Beard
- IV. Pledge of Allegiance:** All
- V. Motion to Approve Minutes for 08-08-2022:** Bill Jones, 2nd Bob Harris. All in favor. Motion carried.
- VI. Motion to Approve Agenda:** Bob Harris, 2nd Mary Cobb. All in favor. Motion carried.
- VII. New Business:**
- a) Kylie Shaw is going to email the auditor for a breakdown concerning the invoice and the increase. Bill Jones also requested that Kylie find out what our options are for 2023.
- b) Rachel Long asked the board for clarification on their changes from the last meeting, specifically, as it relates to the part-time firefighter pay. **1.** Rachel explained to the board that a holiday is split with 16 hours falling in one shift and 8 hours falling in another shift. After discussing the matter, the board confirmed that the firefighter who works 16 hours would be paid \$100.00 per shift and the firefighter who works 8 hours would be paid \$50.00 per shift. **2.** Rachel explained to the board that based on the effective date of the pay changes for part-time firefighters, there were still some without EMR certification. The board confirmed that the initial pay without EMR certification will be \$12.00 per hour, and the other pay rates will remain in effect.
- c) **Motion to Expand the Agenda to Discuss Dive Team Certification Pay:** Roll Call Vote: Bill Jones – yea, Jamarly Jones – yea, Shawn Beard – yea, Dan Cason – yea, Shane Hubbard – absent, Bob Harris – yea, C. H. Smith – absent, and Mary Cobb – yea. 6 yeas. 2 absent. Motion carried.
- d) **Motion to Include Dive Certifications in the Incentive Pay for Full-Time Firefighters up to Four Certifications (\$100.00 per month):** Dan Cason, 2nd Jamarly Jones. All in favor. Motion carried.
- e) **Kylie Shaw, Financial Report:**
- i) The Fire Chief would like to increase the fuel budget, which can be done at a later time.
- ii) The 2% fire insurance rebate was a lot higher than in 2021.
- iii) The assistance to firefighters grant was disapproved because our volunteer to paid firefighter ratio was not what it needed to be for the grant. They require us to have more volunteers. Kylie

explained this would need to be amended on the budget because as of right now, the \$650,000.00 is showing as grant income.

- iv) Kylie anticipates that we will have a surplus in the amount of \$375,000.00 at the end of the year.
- f) **Fire Chief Report:**
 - i) Tires are needed on the trucks. An application was completed to get on the state contract at Moore's for tires. Wholesale Tire in Shreveport is cheapest, but we will have to pay someone to put them on.
 - ii) Tanker 3 needs a mechanical seal replacement. LA Pump charges \$7,676.00 and our mechanic will charge about \$2,090.00 for labor and parts.
 - iii) Wednesday, September 14, 2022, the FD will start running EMS calls.
 - iv) Engine 6 needs a transfer case.
 - v) **Motion to Authorize the Fire Chief to Spend up to \$10,000.00 for Tires and Maintenance on Trucks above the Budgeted Amount:** Bill Jones, 2nd Bob Harris. All in favor. Motion carried.
 - vi) Bobby Greene Plumbing was called out to replace a residential pump with a commercial pump for building maintenance. Building maintenance is over budget as well.
- g) **Motion to Approve and Pay Bills:** Jamary Jones, 2nd Dan Cason. All in favor. Motion carried.
 - i) Rachel brought up that Verizon Connect has turned the bill for the GPS tracking service on the trucks over to collections. They have offered a settlement amount of \$15,000.00. After discussion was held, there was a **Motion for the District's Legal Counsel to Review the Settlement Letter and the Contracts and Table this until Next Meeting for it to be on the October Agenda:** Bill Jones, 2nd Jamary Jones. All in favor. Motion carried.
- h) Next Meeting Date: Monday, October 10, 2022, 10:00 a.m.
- i) **Motion to Adjourn:** Bob Harris.

Minutes recorded by: Shawn Beard and written by: Rachel Long