

RED RIVER PARISHWIDE FIRE PROTECTION DISTRICT
Board of Commissioners
Regular Meeting Minutes
Monday, June 14, 2021 at 10:00 a.m.

- I. Call to order:** 10:00 a.m. by Shawn Beard
- II. Roll Call:** Rachel Long conducted a roll call. The following persons were present: Bill Jones, Shawn Beard, Bob Harris, Dan Cason, and Mary Cobb. Absent: Jamary Jones and Jason Anderson. District 4 – Vacant.
- III. Invocation:** Shawn Beard
- IV. Pledge of Allegiance:** All
- V. Motion to Approve Minutes for 5-10-21:** Bill Jones, 2nd Mary Cobb. All in favor. Motion carried.
- VI. Motion to Expand Agenda to Add Fire Chief's Report:** Roll Call Vote: Bill Jones – yea, Jamary Jones – absent, Shawn Beard – yea, Bob Harris – yea, Dan Cason – yea, Jason Anderson – absent, Mary Cobb – yea. 5 yeas, 2 absent. Motion Carried.
- VII. Motion to Approve Agenda:** Dan Cason, 2nd Bill Jones. All in favor. Motion Carried.
- VIII. Old Business:**
- a) Cap for Annual Leave – DA Julie Jones to confirm with the Office of State Examiner the FD's legal options on this matter. Tabled until July 12, 2021.
 - b) Fire Chief Applications Received – Tabled until July 12, 2021.
 - c) **Motion to Pay Part-Time Firefighters \$12.00 per hour and Chief to Have Hiring Authority:** Mary Cobb, 2nd Bill Jones. All in favor. Motion Carried.
 - i) **Motion for Nationwide Background Checks on Applicants:** Bill Jones, 2nd Dan Cason. All in favor. Motion Carried.
 - d) **Motion to Declare Attached Listing of Items as Surplus:** Dan Cason, 2nd Bob Harris. All in favor. Motion Carried.
- IX. New Business:**
- a) **Motion to Approve and Pay Bills:** Bob Harris, 2nd Dan Cason. All in favor. Motion Carried.
 - b) Shawn Beard provided clarification on the uniform reimbursement policy, which is employees will be reimbursed once a month at the regular monthly meeting when checks are signed.
 - c) Financial report given by Kylie Shaw. Mrs. Shaw discussed the auditor findings. Board oversight was one finding which has been remedied, and the Board needs to create a sinking fund, a separate bank

account for funding to pay bond payments. The auditor will be on the August 9th, 2021 agenda to speak to the Board.

- d) Resolutions will need to be prepared to adopt each tax millage (4.01 mills and 3.86 mills). Research will be done to see what the Fire District needs to do in effort to have this properly completed, such as advertisements, etc.
- e) Shane Hubbard confirmed that our camera system is on the federal ban list. **Motion to Authorize Wylann Cloud (River City Security, LLC) to Allow Julie Jones, Shawn Beard and Jeremy Neal to Contact Mr. Cloud to Access the Security System, and further Mr. Cloud will keep the password and come to the Fire Station to Review Footage, and in addition the party requesting access will report to the Board at the next available meeting as to why:** Bill Jones, 2nd Dan Cason. All in favor. Motion Carried.
- f) Mr. Randy Loe (PIAL representative) was present and gave the Board information concerning the District's rating, information to improve the rating, and a 2018 letter with recommendations for the District to work on regarding the new rating in 2023.
- g) Fire Chief's Report:
 - i) The copper tubing had fiber glass insulation which has eroded the pipe. The plumber has been contacted and the Board would like for Mr. Neal to check into Pex pipe instead of copper.
 - ii) A truck was towed, and the FD will try to fix the issue; if not, the truck will be taken to Kenworth in Shreveport.
 - iii) During the audit, it was discovered that there are two outstanding land leases that have not been paid since 2018: 1) Station 3 / O. B. Madden, and 2) Station 6 / Henry Horton. **Motion to Pay Leases in the amount of \$50.00 per year for the past due years and the current year (\$150.00 per lease):** Bill Jones, 2nd Dan Cason. All in favor. Motion Carried.
- h) Next Meeting Date: July 12, 2021 at 10 a.m.
- i) **Motion to Adjourn:** Dan Cason, 2nd Bob Harris.

Minutes recorded by: Rachel Long