

RED RIVER PARISHWIDE FIRE PROTECTION DISTRICT
Board of Commissioners
Regular Meeting Minutes
Monday, February 14, 2022 at 10:00 a.m.

I. Call to order: 10:00 a.m. by Shawn Beard

II. Roll Call: Rachel Long conducted a roll call. The following persons were present: Bill Jones, Jamarly Jones, Shawn Beard, Dan Cason, Shane Hubbard, and Bob Harris. Absent: C. H. Smith and Mary Cobb.

III. Invocation: Shawn Beard

IV. Pledge of Allegiance: All

V. Motion to Approve Minutes for 01-10-22: Dan Cason, 2nd Shane Hubbard. All in favor. Motion carried.

VI. Motion to Approve Agenda: Bob Harris, 2nd Bill Jones. All in favor. Motion Carried.

VII. Old Business:

a) Radio Tower – Tabled to next meeting on March 14, 2022.

VIII. New Business:

a) **John Woodfin, Fire Chief's Report:**

- i) Driver / Operator training started on February 1, 2022. There are three classes a week. The final examination will be on March 25, 2022, and then a state examination will be scheduled. The goal is to get more points for PIAL by getting everyone up to date on their training.
- ii) The tanker trucks are being turned into service trucks for PIAL points, and they will be used at Stations 5 and 7.
- iii) The FD is short on some equipment, and we need 4 24' ladders and they cost about \$573 each. The FD needs those this year. Ferrara was the cheapest quote for the ladders with the FD picking them up. The generators will be rebuilt, and the mechanic will do that.
- iv) It will take 90-120 days to transition from Firehouse to ESO. The price will be prorated. The budgeted amount was \$13,865 and to transition now, it will save us \$3000-\$4000.00.
- v) The mini attack is down. It needs a new pump. There is not a kit to rebuild it. The pump is \$1610. The engine can be rebuilt. Truck maintenance was budgeted at \$30,000.00.
- vi) The cluster is out on Engine 5. The mechanic is going to let the Chief know something.
- vii) Engine 6 is down. It will be out of service until the mechanic can fix it.
- viii) Engine 7 is down as well.

- ix) The Cascade system is still throwing a code, so they had to order parts from American Airworks. They are refilling the bottles at the Ringgold Fire Department currently.
 - x) K. Walker is out due to surgery.
 - xi) Annual physicals were not budgeted. The full-time firefighters are required to get a physical per NFPA standards. The records must be kept for 30 years. They will do a pulmonary test, stress test, and they will have to be listed as fit for duty for structural firefighting. Willis Knighton is going to let him know a price. Chief will also talk to Willis Knighton and the insurance company to see if they will cover the costs of the annual physical.
 - xii) A one hour per day physical fitness regimen has been implemented to get the firefighters ready for their physical.
 - xiii) The FD needs an extractor and a dryer because right now their gear is being washed in the same machine that their regular clothes are washed in.
 - xiv) The firefighters also need new bunker gear, and the part-time firefighters are currently using other departments' gear. We will know about the grant in the fall of 2022.
 - xv) Chief is going to make a priority list of what needs to be replaced and how much it will cost.
- b) **Kylie Shaw, Financial Report:**
- i) The December 2021 financial report was revised.
 - ii) The annual premiums for the insurance were paid in January 2022. Business insurance decreased, auto insurance increased, and health insurance increased.
 - iii) The training pay that was budgeted will not be high enough, but it will be able to be moved from a different line item.
 - iv) The money for debt service has been moved to the account for debt service.
 - v) S. Beard would like to look at the budget and see if we can set aside a certain amount to start saving for a new truck.
- c) **Motion to Approve and Pay Bills:** Dan Cason, 2nd Bob Harris. All in favor. Motion Carried.
- d) Next Meeting Date: Monday, March 14, 2022 at 10:00 a.m.
- e) **Motion to Adjourn:** Shane Hubbard, 2nd Bill Jones.

Minutes recorded by: Rachel Long